

ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND
Position Description

Position Title: Parent Advisor (Deaf, Blind, MDSSI)

Position Location: Statewide

Position Reports To: Outreach Coordinator or Supervisor I or II

Position Supervises: None

Position Goal: To provide parent education for the Parent Outreach Program in assigned area.

Qualifications:

- Bachelor's degree in special education (blind/ visually impaired, or deaf/hard of hearing, audiology, speech pathology, nursing, counseling, or comparable experience in the field of early childhood education.
- Proficient sign language skills, if working with families of Deaf/Hard of Hearing (D/HOH) infants/toddlers.
- Independent and reliable means of transportation.

Preferred Qualifications:

- Master's degree in related field.
- State or National certification in related field.
- Experience in working with families and young children who are sensory impaired or multiply disabled sensory impaired.
- Fluency with American Sign Language and Total Communication, if working with families with infants/toddlers who are deaf or hard of hearing.
- Fluency in native language of families served, (eg: Spanish, Navajo.)

General Duties:

- Provide professional home visits and consultation to families of sensory-impaired children between the ages of 0-5, based on family's and child's respective needs.
- Attends ASDB trainings for Parent Advisors.
- Becomes knowledgeable and versed in ASDB's Early Intervention Curriculums.
- Participates in the Individualized Family Service Plan (IFSP) and assists with identified evaluations for child and family.
- Assists families in understanding nature and degree of child's sensory impairment and the impact of the impairment on child's development.
- Provides families with techniques specific to child's sensory impairment.
- Coordinates with other involved agencies/therapists and attends appropriate meetings as directed.
- Writes and submits developmentally appropriate weekly lesson plans.
- Maintains working files and confidentiality of all records and information pertaining to families.
- Submits all needed paperwork and billings to Coordinator in timely fashion to maintain permanent files and ensure payment.
- Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the Coordinator/Supervisor.

Special Requirements/Conditions:

- Some travel required.

Pay Plan: *Certified*

Grade: *Open*

FLSA: *Exempt*

Original: *4/99*

Please check one of the following as applicable to this action:

- ☐ Establish position description for new position
- ☐ Re-describe existing position description and abolish former position description
- ☐ Re-establish position description dated
- ☐ Abolish current position description